

VILLAGE OF NEW GLARUS - VILLAGE BOARD PROCEEDINGS REGULAR MEETING

Village Hall Board Room
319 2nd Street New Glarus, WI

Zoom Meeting Link: <https://us02web.zoom.us/j/81330621244>

6/6/2023

7:00 P.M.

7:00 P.M. Regular Meeting	Page #
1. Call to Order – Please Silence All Cell Phones	
2. Approval of agenda	
3. Public appearances and citizen comments on items not listed on this agenda. [Items will not be debated or acted upon at this meeting but will be referred to the proper staff/committee if action is required.] – <i>Please keep comments to 3 minutes</i>	
4. Approval of Consent Agenda	
A. Approval of Minutes of 5.16.23 Regular Meeting	3
B. Approval of Claims	7
5. New Business	
A. Consideration/Discussion: Application for Natural Lawn Management Plan Permit for 37 2 nd Street	12
B. Consideration/Discussion: Resolution 23-18 Appointing Limited Term Employee Lifeguard	23
C. Consideration/Discussion: Resolution 23-19 for Appointment of Full Time Police Officer	
D. Consideration/Discussion: 2024 Budget Goals	24
E. Consideration/Discussion: Schedule Trustee Orientation	
6. Parks and Recreation	
7. Public Works and Safety	
8. Personnel and Finance	
9. President's Report	
10. Announcement: The Village Board Will Adjourn into Closed Session Pursuant to Wisconsin State Statute 19.85(1) (c): Deliberating or negotiating the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility require a closed session and may reconvene to open session pursuant to State Statute 19.85 (1) (Personnel Matter)	
11. The Board may take action of any matter	
12. Adjournment. The Village Board will adjourn and move to the Floral Clock for a brief ceremony. No further action will be taken by the Village Board.	

Roger Truttman, President

AGENDA POSTED: N.G. Village Hall 6/2/23
 N.G. Post Office 6/2/23
 Bank of New Glarus 6/2/23

Kelsey Jenson, Clerk

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510

Village Board Meeting Notes

June 6, 2023

Consent Agenda:

Approval of Minutes of 5/16 Regular Meeting: The minutes are included in the packet for consideration.

Approval of Claims: The claims lists are included in your packet and include: ACH for payroll expenses, May credit card; wire for power bill - totaling \$66,000.60; payroll vouchers 17240 to 17291 totaling \$60,648.66; and checks 42032 to 42077 totaling \$236,353.81.

New Business:

Consideration/Discussion: Application for Natural Lawn Management Plan Permit for 37 2nd Street: The natural lawn application is included in the agenda packet, as well as a memo from the Weed Commissioner that includes recommendations. The applicant's neighbors were notified and had an opportunity to submit a written objection. The Village received one written objection, which did not surpass the 51% threshold.

Consideration/Discussion: Resolution 23-18 Appointing Limited Term Employee Lifeguard: This is a late hire that will be joining the lifeguarding staff this summer at the pool.

Consideration/Discussion: Resolution 23-19 for Appointment of Full Time Police Officer: This resolution approves the appointment of a new full time police officer.

Consideration/Discussion: 2024 Budget Goals: There is a memo included in the agenda packet that contains a list of draft goals for the Village Board's consideration. These goals will help guide staff as they develop their budgets for the 2024 Fiscal Year.

Consideration/Discussion: Schedule Trustee Orientation: Staff put together a presentation for new Trustees that may be beneficial for the whole Village Board to see. This item is to schedule a time for a Trustee Orientation.

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
5/16/2023

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m.

PRESENT: Chuck Phillipson, Michael Bell, Larry Stuessy, Peggy Kruse, Gof Thomson and Roger Truttman.

ABSENT: Mike Marty.

ALSO PRESENT: Bekah Stauffacher (NG Chamber), Amy Trumble (Library Director), Sandy Blum, Joanna Landry, Mary Statz, Tim Ament (WPPI), Kevin Funseth (New Glarus Utilities), Joe Cockroft (Public Works Director), Lauren Freeman (Village Administrator), Chief Jeff Sturdevant (Police Chief), Kelsey Jenson (Clerk-Treasurer)

APPROVAL OF AGENDA: Motion by Michael Bell, second by Chuck Phillipson, to approve the 5.16.23 agenda. Motion carried (6-0).

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Michael Bell for approval of the consent agenda, second by Larry Stuessy. Motion carried (6-0).

APPROVAL OF MINUTES OF 5.3.23 Regular Meeting

APPROVAL OF CLAIMS: The claims lists were presented to the Board and include: ACH for payroll expenses, health insurance, April credit card; e-check for life insurance; journal entry for utility bill - totaling \$66000.60; payroll vouchers 17216 to 17239 totaling \$30202.42; and checks 41983 to 42031 totaling \$139,339.67.

APRIL 2023 BUILDING INSPECTION REPORT

APRIL 2023 POLICE REPORT

NEW BUSINESS

Motion by Gof Thomson, second by Michael Bell to move the Friends of the Chalet of the Golden Fleece 10th Anniversary Proclamation to the top of the agenda under New Business. Motion carried (6-0).

Friends of the Chalet of the Golden Fleece 10th Anniversary Proclamation: Trustee Stuessy read the Proclamation and the Board thanked the Friends of the Chalet for their service.

Presentation: WPPI Energy Presentation on Rates & Financial Planning: WPPI representative Tim Ament presented.

Consideration/Discussion: Special Event Permit – Blues, Brews & Food Trucks, June 24, 2023: Motion by Peggy Kruse to approve special event permit for Blues Brews & Food Trucks, second by Larry Stuessy. Motion carried (6-0).

Consideration/Discussion: Approval of Operator License – Jolene Klarer: Motion by Peggy Kruse to approve Jolene Klarer operator license, second by Michael Bell. Motion carried (6-0).

Consideration/Discussion: 2024 Budget Proposed Timeline & Procedures: Motion by Chuck Phillipson to approve 2024 Budget Proposed Timeline and Procedures, second by Michael Bell. Motion carried (6-0).

Consideration/Discussion: Ordinance 23-03 to Repeal and Recreate Section 269-2 of the Municipal Code of the Village of New Glarus Hotel-Motel Room Tax: Motion by Chuck Phillipson to approve Ordinance 23-03 to Repeal and Recreate Section 269-2 of the Municipal Code of the Village of New Glarus Hotel-Motel Room Tax second by Gof Thomson. Motion carried (6-0).

Consideration/Discussion: Resolution 23-15 Appointing Limited Term Employee Public Works Laborer: Motion by Peggy Kruse to approve R23-15 Appointing LTE PW Laborer, second by Chuck Phillipson. Motion carried (6-0).

Consideration/Discussion: 23-16 Appointing Limited Term Employee Parks and Recreation Laborer: Motion by Larry Stuessy to approve R23-16 Appointing LTE Parks & Recreation Laborer, second by Peggy Kruse. Motion carried (6-0).

Consideration/Discussion: Resolution 23-17 to Appoint Lifeguards, Water Safety Instructors, and Field Supervisor: Motion by Chuck Phillipson to approve R23-17 to Appoint Lifeguards, Water Safety Instructors and Field Supervisor, second by Michael Bell. Motion carried (6-0).

Consideration/Discussion: Reschedule July 4 Village Board Meeting: Motion by Michael Bell to move the Village Board meeting from July 4 to July 5, second by Chuck Phillipson. Motion carried (6-0).

PARKS AND RECREATION

Consideration/Discussion: Charging Station at Village Park: Motion by Peggy Kruse to approve the charging station at Village Park, second by Michael Bell. Motion carried (6-0).

PUBLIC WORKS AND SAFETY

Consideration/Discussion: Ordinance 23-04 to Strike Section 288-21 (H) of the Municipal Code of the Village New Glarus Parking Regulations: Motion by Gof Thomson to approve Ordinance 23-04 to Strike Section 288-21 (H) of the Municipal Code of the Village of New Glarus Parking Regulations, second by Chuck Phillipson. Motion carried (6-0).

Consideration/Discussion: Special Assessments for 3rd Avenue between 3rd Street & 8th Street:

Motion by Peggy Kruse to approve Special Assessments for 3rd Avenue between 3rd St. and 8th St., second by Chuck Phillipson. Motion carried (6-0).

Consideration/Discussion: Qualifications-Based Selection of Engineer for Water Reservoir:

Motion by Peggy Kruse to select Town and Country Engineering, second by Larry Stuessy. Motion carried (6-0).

Consideration/Discussion: Water Reservoir Tank Option Selection: Motion by Gof Thomson to select recommended prestressed concrete, second by Michael Bell. Motion carried (6-0).

PERSONNEL AND FINANCE: None.

PRESIDENT'S REPORT

Committee Appointments: Motion by Chuck Phillipson to approve committee appointments, second by Larry Stuessy. Motion carried (6-0).

2023 National Police Week Proclamation: President Truttmann read the Proclamation.

CLOSED SESSION

Motion by Michael Bell, seconded by Peggy Kruse and roll call vote 7-0 to adjourn into Closed Session Pursuant to Wisconsin State Statute 19.85(1) (c): Deliberating or negotiating the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility require a closed session and may reconvene to open session pursuant to State Statute 19.85 (1) (Employee Compensation Matters).

Motion by Peggy Kruse to reconvene to open session, seconded by Michael Bell and roll call vote 7-0. The Village Board then adjourned into open session.

Motion by Chuck Phillipson to approve new police officer starting at recommended 5-year pay rate and 8 years of service, second by Gof Thomson. Motion carried (6-0).

Motion by Chuck Phillipson to approve 30 additional hours of straight pay for June, July and August to Chief Sturdevant, second by Peggy Kruse. Motion carried (6-0).

ADJOURN: Being no further business, President Truttmann adjourned the meeting at 8:39 p.m.

– Kelsey Jenson,
Clerk-Treasurer

For more details on agenda items, please visit newglarusvillage.com to view the meeting agenda packet. A recording of the meeting is also available on the Village of New Glarus YouTube Channel.

Report Criteria:

Report type: Summary

Check.Check Issue Date = 06/07/2023

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Amount
06/23	06/07/2023	42032	6244	130 5TH AVENUE LLC	6,092.17
06/23	06/07/2023	42033	4459	B & M TECHNICAL SERVICES	2,215.00
06/23	06/07/2023	42034	1155	BADGER SPORTING GOODS	1,800.00
06/23	06/07/2023	42035	3961	BADGER SWIMPOOLS INC.	811.06
06/23	06/07/2023	42036	1165	BAKER & TAYLOR BOOKS	188.57
06/23	06/07/2023	42037	4481	BAYCOM INC.	97.00
06/23	06/07/2023	42038	1275	BORDER STATES ELECTRIC SUP	4,206.26
06/23	06/07/2023	42039	4078	CLARK ELECTRIC	885.18
06/23	06/07/2023	42040	6094	COMPLIANCE SERVICES OF WISCON	261.00
06/23	06/07/2023	42041	1590	DELTA DENTAL	1,473.13
06/23	06/07/2023	42042	4728	ESTHER'S EUROPEAN IMPORTS	208.00
06/23	06/07/2023	42043	6222	FIVE STAR ENERGY SERVICES	122,200.00
06/23	06/07/2023	42044	1900	GORDON FLESCH CO INC	104.92
06/23	06/07/2023	42045	1930	GREEN CTY WASTE MGMT	6,251.58
06/23	06/07/2023	42046	6213	HART, COREY	50.00
06/23	06/07/2023	42047	5827	INFOSEND INC	550.84
06/23	06/07/2023	42048	5500	INTERSTATE BOOKS4SCHOOL	392.90
06/23	06/07/2023	42049	4260	KUSTOM SIGNALS INC	5,185.82
06/23	06/07/2023	42050	6014	LANTECH SERVICES LLC	1,020.00
06/23	06/07/2023	42051	2445	MC KAY NURSERY COMPANY	5,205.20
06/23	06/07/2023	42052	5526	MIDWEST METER INC	1,423.46
06/23	06/07/2023	42053	2500	MIDWEST POOL SUPPLY	3,324.63
06/23	06/07/2023	42054	2515	MIDWEST TAPE LLC	209.66
06/23	06/07/2023	42055	4245	MONROE HEATING & SHEET METAL	1,187.93
06/23	06/07/2023	42056	5607	MSA PROFESSIONAL SERVICES INC	890.82
06/23	06/07/2023	42057	5026	MULCAHY/SHAW WATER INC	231.60
06/23	06/07/2023	42058	5165	NEW GLARUS LIONS CLUB	85.00
06/23	06/07/2023	42059	5437	NOAH RIEMER PRODUCTIONS LLC	375.00
06/23	06/07/2023	42060	6168	ODP BUSINESS SOLUTIONS LLC	477.32
06/23	06/07/2023	42061	2915	PRECISION DRIVE & CONTROL INC	688.21
06/23	06/07/2023	42062	3025	RESCO	445.27
06/23	06/07/2023	42063	6201	RHYME	155.28
06/23	06/07/2023	42064	5935	STAGECOACH PLUMBING INC	1,639.94
06/23	06/07/2023	42065	3250	STRAND ASSOCIATES INC	3,904.42
06/23	06/07/2023	42066	3255	STREICHER'S	250.93
06/23	06/07/2023	42067	6127	SYMDON AUTO	42,596.33
06/23	06/07/2023	42068	5876	SYNERGY SALES LLC	1,509.69
06/23	06/07/2023	42069	6227	TALLMAN EQUIPMENT COMPANY INC	125.37
06/23	06/07/2023	42070	5297	THE O'BRIEN AGENCY LLC	144.00
06/23	06/07/2023	42071	4844	THUNDER BRIDGE TRADING CO	14,711.77
06/23	06/07/2023	42072	3440	TRUGREEN PROCESSING CENTER	100.85
06/23	06/07/2023	42073	5606	VERMEER WISCONSIN	215.91
06/23	06/07/2023	42074	1615	WDATCP	425.00
06/23	06/07/2023	42075	4879	WI DNR	165.00
06/23	06/07/2023	42076	5609	WISCONSIN DNR-ENVIRONMENTAL F	1,561.79
06/23	06/07/2023	42077	3885	WRWA	310.00
Grand Totals:					236,353.81

Report Criteria:

Report type: Summary

Check.Check Issue Date = 06/07/2023

Report Criteria:

Check.Check Issue Date = 06/07/2023

<u>GL Invoice Acct</u>	<u>Amt</u>
Total 10:	41,872.40
Total 11:	6,092.17
Total 21:	150.00
Total 22:	746.05
Total 25:	1,618.27
Total 40:	4,547.14
Total 45:	191.27
Total 50:	131,332.21
Total 60:	43,552.72
Total 70:	6,251.58
Grand Totals:	<u><u>236,353.81</u></u>

VILLAGE OF NEW GLARUS-CLAIMS PRESENTED -

6/6/2023

CHECK #	PAYEE	DIST.	AMOUNT
ACH	941 Tax	payroll 5/19	9,773.65
ACH	941 Tax	payroll 6/2	9,696.14
ACH	WI Withholding	payroll 5/19	1,652.02
ACH	WI Withholding	payroll 6/2	1,621.39
ACH	Great-West Retirement	deferred comp-pre tax 5/19	701.00
ACH	Great-West Retirement	deferred comp-pre tax 6/2	701.00
ACH	Great-West Retirement	deferred comp-post tax 5/19	150.00
ACH	Great-West Retirement	deferred comp-post tax 6/2	150.00
ACH	WRS May Remittance	Retirement	12,201.97
ACH	EBC	dependant care	384.60
ACH	EBC	flex/COBRA plan	100.00
WIRE	WPPI	power	121,906.19
e-check	Securian	life insurance	580.21
ACH	US Bank	May credit card	25,882.47
	Sub-total		185,500.64

Payroll - paid 5/19/2023

17240	Kelsey Jenson	Clerk	1,672.18
17241	Deanna Young	Deputy Clerk	1,354.95
17242	Lauren Freeman	Administrator	2,176.18
17243	Mark Binger	PD	643.04
17244	Chanse Kaczmariski	PD	198.18
17245	Alex Brey	PD	1,877.51
17246	Hunter Krohn	PD	2,041.27
17247	Jeff Sturdevant	PD	2,597.94
17248	Molly Hultine	PD	579.78
17249	Ann Lahey	PD	612.41
17250	Joe Cockroft	PW	2,686.50
17251	Charles Loeffelholz	PW	1,886.20
17252	Kenneth Wolfe	PW	472.87
17253	Aaron Funseth	Water Treatment Plant	1,840.31
17254	Jason Borth	Utility	2,002.51
17255	Kevin Funseth	Utility	2,269.09
17256	Beth Heller	Utility	1,202.82
17257	Erica Loeffelholtz	Library	1,044.38
17258	Peggy Hammerly	Library	97.96
17259	Brooke Mathews	Library	946.05
17260	Alayna Lewis	Library	89.80
17261	Amy Trumble	Library	1,259.31
17262	Julie Hawkins	Library	490.16
17263	Amalia Morrison	Library	106.12
	Payroll Subtotal		30,147.52

Payroll - paid 6/2/2023

17264	Kelsey Jenson	Clerk	1,700.31
17265	Deanna Young	Deputy Clerk	1,351.75
17266	Lauren Freeman	Administrator	2,146.13
17267	Mark Binger	PD	1,097.83

17268	Chanse Kaczmariski	PD	789.82
17269	Alex Brey	PD	1,883.35
17270	Hunter Krohn	PD	2,223.31
17271	Jeff Sturdevant	PD	2,323.44
17272	Molly Hultine	PD	401.55
17273	Ann Lahey	PD	655.57
17274	Joe Cockroft	PW	1,975.80
17274	Charles Loeffelholz	PW	1,841.89
17276	Kenneth Wolfe	PW	472.87
17277	Aaron Funseth	Water Treatment Plant	1,742.07
17278	Jason Borth	Utility	1,763.37
17279	Kevin Funseth	Utility	2,321.50
17280	Beth Heller	Utility	1,202.82
17281	Erica Loeffelholz	Library	1,044.38
17282	Peggy Hammerly	Library	97.96
17283	Brooke Mathews	Library	942.85
17284	Alayna Lewis	Library	97.96
17285	Amy Trumble	Library	1,335.28
17286	Julie Hawkins	Library	360.15
17287	Amalia Morrison	Library	81.64
17288	Megan Buol	Pool	414.53
17289	Mary Statz	Chalet	149.89
17290	Riley O'Flanagan	Pool	41.56
17291	Ellie Eichelkraut	Pool	41.56
	Payroll Subtotal		30,501.14

VILLAGE OF NEW GLARUS



MEMORANDUM

To: Village Board
From: Mike Davis, Weed Commissioner/Kelsey Jenson, Clerk-Treasurer
Date: June 6, 2023
Re: Application for Natural Lawn Management Plan Permit - Olander

Mike Davis, Weed Commissioner, proposes the following recommendations in regards to the Natural Lawn Management Plan Permit Application submitted by resident Natalie Olander (37 2nd St.):

- Schedule a meeting prior to planting with Mike Davis to discuss plan and necessary steps
- Terminate all turf grass before planting
- In addition the grass selection presented, include prairie dropseed and sideoats grama, if possible
- Periodic burning, if possible
- The following parts of the submitted plan are not necessary:
 - Soil Testing
 - Fertilizing
 - Soil Aeration
 - Dethatching
 - Fall Maintenance

PERMIT FEE: \$25.00 pd. 4-4-23

VILLAGE OF NEW GLARUS
APPLICATION FOR NATURAL LAWN MANAGEMENT PLAN PERMIT

TODAY'S DATE: 3/09/2023

PROPERTY OWNERS NAME: Natalie Olander
ADDRESS: 37 2nd St, New Glarus, WI 53574
TELEPHONE: 262-527-9027
EMAIL: natalieolander29@gmail.com

ADDRESS FOR WHICH PERMIT IS REQUESTED: 37 2nd St, New Glarus, WI 53574

ZONING OF LOT: Residential

REQUIRED INFORMATION:

Please fully review section 179-5 – Natural Lawns of the village code of ordinances prior to submitting the application. Attach a written natural lawn management plan for the natural lawn proposed at the above address, including plot plan and any other pertinent information in accordance with Section 179-5. Incomplete applications will be denied.

Please note, Applicants are strictly prohibited from developing a natural lawn on any Village-owned property, including street rights-of-way. This shall include, at a minimum, property located between the sidewalk and the street or a strip not less than 10 feet adjacent to the street where there is no sidewalk, whether the area is under public or private ownership. In addition, natural lawns shall not be permitted within 10 feet of the abutting property owner's property unless waived in writing by the abutting property owner. The waiver is to be affixed to the plan.

Property owners within 300' of the boundary of the property where natural lawn management plan will be implemented will be notified by the village. The Clerk-treasurer must deny an application if 51% of property owners within 300' of proposed natural lawn management plan permit application object in writing within 15 days of notification of plan.

Natalie Olander
Applicant Signature

PRESENTED TO CLERK-TREASURER: 4/4/23
Date

APPROVED: _____
Date

DENIED: _____
Date

DATE NOTICE SENT: 4.25.23

Clerk-Treasurer

APPEAL §179-5(D)

[Written request must be filed within 15 days of the notice of denial of the permit]

- PRESENTED TO VILLAGE BOARD: _____

DETERMINATION: APPROVE / DENY

DATE: _____

Village President

Natural Lawn Management Proposal For 37 2nd street New Glarus, WI 53574

Intent: Planting a native lawn for pollinators at our home in New Glarus, WI is both an effective way to support the local ecosystem and promote biodiversity and a tactic for beautifying the entrance to the village via county road O/ 2nd street, an area in “backtown” that needs improvement. Native plants are adapted to the local climate, soil, and wildlife, making them more resilient and sustainable than non-native species. By planting a diverse mix of flowers, grasses, and shrubs that bloom throughout the growing season, we can provide essential habitat and food sources for pollinators such as bees, butterflies, and hummingbirds that are essential to the global food web. This not only benefits the pollinators themselves but also the plants and crops that rely on them for reproduction. Additionally, a native lawn requires less maintenance and resources than a traditional turf grass lawn, making it a practical and eco-friendly choice.

Natural Lawn Management Plan:

Soil Testing: Conduct a soil test to determine the pH level and nutrient deficiencies. Based on the test results, add organic amendments such as compost, aged manure, and leaf mold to improve soil quality.

Grass Selection: Choose a grass species that is native to the region and well-adapted to the local climate. Some good options for New Glarus include little bluestem, prairie dropseed, and perennial ryegrass.

Planting: For well-drained loam and silt-loam soils, install seed mix in a large open area, for an expansive prairie look after frost out in the spring

Mulching: Apply a 3” layer of straw mulch to insulate seeds for germination.

Watering: Water deeply and infrequently to encourage deep root growth. Avoid over-watering and watering during the middle of the day when water evaporation is at its peak.

Mowing: In compliance with section 179-5 of the village of New Glarus’ code, keep grass height at 3-4 inches within 10ft of abutting properties and street right of ways.

Fertilizing: Use natural fertilizers such as compost, compost tea, and bone meal to provide essential nutrients to the soil.

Pest Management: Use natural pest control methods such as companion planting, physical barriers, and organic insecticides to control pests.

Weed Control: Use a combination of cultural practices such as proper mowing, overseeding, and hand pulling to control weeds. Avoid using chemical herbicides, which can harm beneficial insects and pollinators.

Soil Aeration: Periodically aerate the soil to relieve soil compaction and improve water and nutrient penetration.

Dethatching: Remove thatch, the layer of dead grass and debris that accumulates on the lawn, to allow water and nutrients to reach the soil.

Fall Maintenance: In the fall, apply a natural fertilizer to promote root growth and prepare the lawn for winter. Remove fallen leaves from the lawn to prevent smothering the grass and potential disease development.

By following these natural lawn management practices, we will promote a healthy and vibrant lawn while complying with Section 179-5 of New Glarus, Wisconsin's village code.

Species to be present in our natural lawn:

Wildflowers

Lavender Hyssop
Nodding Pink Onion
Sky Blue Aster
Smooth Aster
Canada Milk Vetch
Lanceleaf Coreopsis
White Prairie Clover
Purple Prairie Clover
Shootingstar
Pale Purple Coneflower
Purple Coneflower
Rattlesnake Master
Prairie Blazing Star
Wild Quinine
Smooth Penstemon
Black Eyed Susan
Brown Eyed Susan
Stiff Goldenrod
Ohio Spiderwort
Golden Alexanders

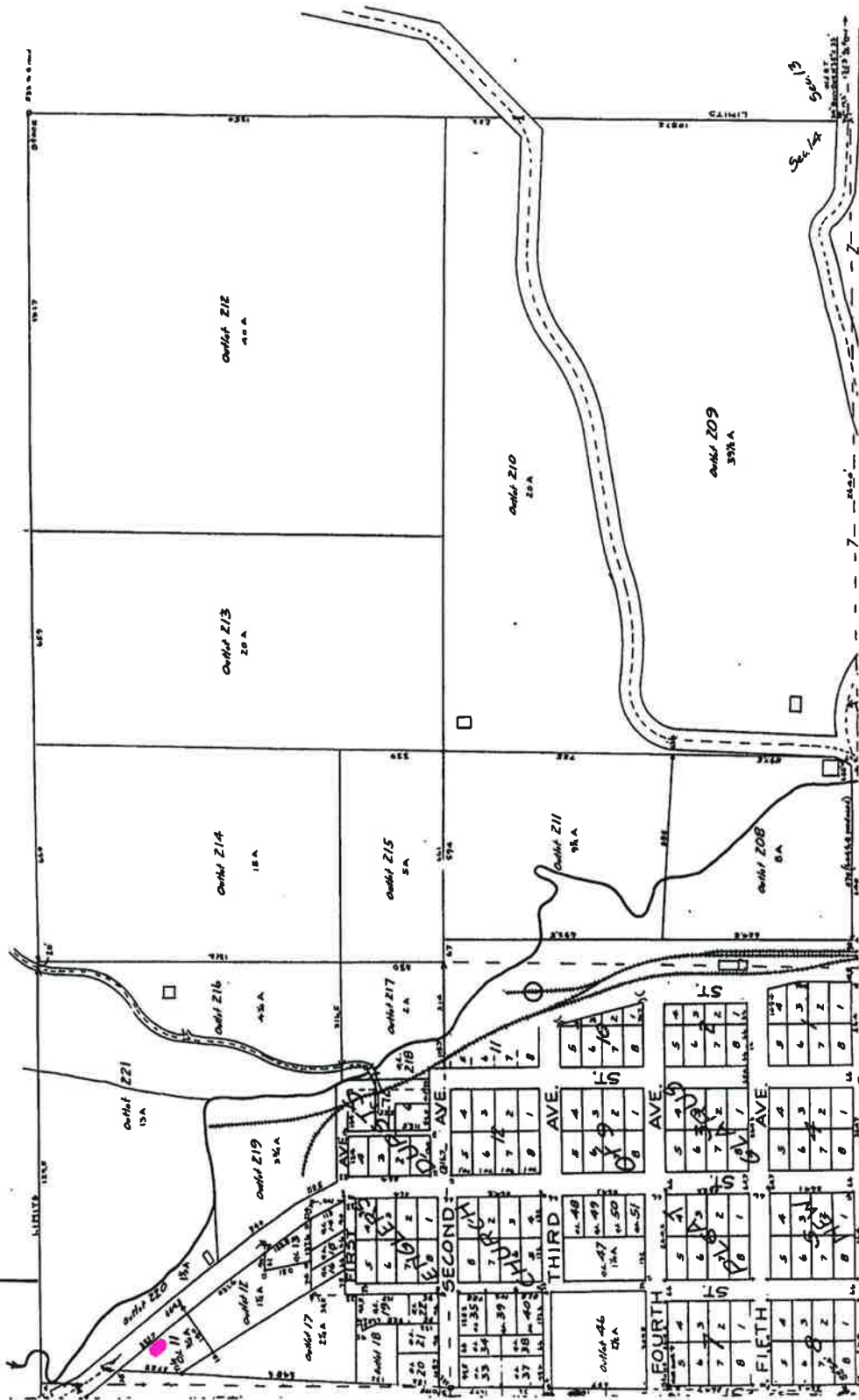
Grasses Sedges

Sideoats Grama
Little Bluestem
Prairie Dropseed

GLARUS SORS PLAT

1"=150'

■ - Natural Lawn Area



57

43

0

37

110'

10ft

2nd St

Natural lawn area

Front porch

37 2nd street

Exterior

garage

*Village of New Glarus, WI
Wednesday, April 20, 2022*

Chapter 179. Health and Sanitation

§ 179-5. Natural lawns.

- A. Defined. "Natural lawn," as used in this section, shall include common species of grass and wild flowers native to North America which are designed and purposely cultivated to exceed 12 inches in height from the ground. Specifically excluded in natural lawns are the noxious grasses and weeds identified in § 179-4 of this chapter. The growth of a natural lawn in excess of 12 inches in height from the ground surface shall be prohibited within the Village corporate limits unless a natural lawn management plan is approved and a permit is issued by the Village as set forth in this section. Natural lawns shall not contain litter or debris and shall not harbor undesirable wildlife.
- B. Natural lawn management plan.
- (1) Defined. "Natural lawn management plan," as used in this section, shall mean a written plan relating to the management and maintenance of a lawn which contains a legal description of the lawn upon which the planted grass will exceed 12 inches in length, a statement of intent and purpose for the lawn, a detailed description of the vegetation types, plants and plant succession involved, and the specific management and maintenance techniques to be employed.
 - (2) Property owners who wish to plant and cultivate a natural lawn must submit their written plan and related information on the form provided by the Village. "Property owner" shall be defined to include the legal titleholder and/or the beneficial owner of any such lot, according to most current Village records. Natural lawn management plans shall only indicate the planting and cultivating of natural lawns on property legally owned by the property owner. Applicants are strictly prohibited from developing a natural lawn on any Village-owned property, including street rights-of-way. This shall include, at a minimum, property located between the sidewalk and the street or a strip not less than 10 feet adjacent to the street where there is no sidewalk, whether the area is under public or private ownership. In addition, natural lawns shall not be permitted within 10 feet of the abutting property owner's property unless waived in writing by the abutting property owner on the side so affected. Such waiver is to be affixed to the lawn management plan.
 - (3) Any subsequent property owner who abuts an approved natural lawn may revoke the waiver, thereby requiring the owner of the natural lawn to remove the natural lawn that is located in the ten-foot section abutting the neighboring property owner. Such revocation shall be put in writing and presented to the Village Clerk-Treasurer by the subsequent abutting property owner. Upon receiving the written request to revoke the original waiver, the Village Board shall contact the owner of the approved natural lawn and direct the owner to remove the natural lawn located in the ten-foot section abutting the neighboring property. The Village Board shall revise the approved natural lawn management permit accordingly. The owner of the approved natural lawn shall be required to remove the ten-foot section abutting the neighboring property owner within 20 days of receipt of the written notification from the Village, provided the notification is received sometime between May 1 and November 1. Property owners who receive notification from the Village between November 1 and April 30 shall be required to remove the ten-foot section abutting the neighboring property owner no later than May 20 following receipt of the notification.

C. Application process.

- (1) Property owners interested in applying for permission to establish a natural lawn shall obtain and complete an application form from the Village Clerk-Treasurer. The completed application shall include a natural lawn management plan. Upon submitting a completed application, a nonrefundable filing fee as set by the Village Board will be assessed by the Village. Upon receiving payment, copies of the completed application shall be mailed by the Village to each of the owners of record, as listed in the office of the Village Assessor, who are owners of the property situated wholly or in part within 300 feet of the boundaries of the properties for which the application is made. If, within 15 calendar days of mailing the copies of the complete application to the neighboring property owners, the Village receives written objections from 51% or more of the neighboring property owners, the Village Clerk-Treasurer shall immediately deny the application. "Neighboring property owners" shall be defined as all those property owners who are located within 300 feet of the proposed natural lawn site.
 - (2) If the property owner's application is in full compliance with the natural lawn management plan requirements and less than 51% of the neighboring property owners provide written objections, the Village Clerk-Treasurer shall issue permission to install a natural lawn.
- D. Application for appeal. The property owner may appeal the Clerk-Treasurer's decision to deny the natural lawn permit request to the Village Board at an open meeting. All applications for appeal shall be submitted within 15 calendar days of the notice of denial of the natural lawn management plan. The decision rendered by the Village Board shall be final and binding.
- E. Safety precautions for natural grass areas.
- (1) When, in the opinion of the Fire Chief of the Fire Department serving the Village of New Glarus, the presence of a natural lawn may constitute a fire or safety hazard due to weather and/or other conditions, the Fire Chief may order the cutting of natural lawns to a safe condition. As a condition of receiving approval of the natural lawn permit, the property owner shall be required to cut the natural lawn within three days upon receiving written direction from the Fire Chief.
 - (2) Natural lawns shall not be removed through the process of burning, unless stated and approved as one of the management and maintenance techniques in the lawn management plan. The Fire Chief shall review all requests to burn natural lawns and shall determine if circumstances are correct and all applicable requirements have been fulfilled to ensure public safety. Burning of natural lawns shall be strictly prohibited unless a written permit to burn is issued by the Fire Chief. The Fire Chief shall establish a written list of requirements for considering each request to burn natural lawns, thereby ensuring the public safety. In addition, the property owner requesting permission to burn the natural lawn shall produce evidence of property damage and liability insurance identifying the Village as a party insured. A minimum amount of acceptable insurance shall be \$300,000.
- F. Revocation of an approved natural lawn management plan permit. The Village President, upon the recommendation of the Weed Commissioner, shall have the authority to revoke an approved natural lawn management plan permit if the owner fails to maintain the natural lawn or comply with the provisions set forth in this section. Notice of intent to revoke an approved natural lawn management plan permit shall be appealable to the Village Board. All applications for appeal shall be submitted within 15 calendar days of receipt of the written notice of intent to revoke the approved natural lawn management plan. Failure to file an application for appeal within the 15 calendar days shall result in the revoking of the natural lawn management plan permit. All written applications for appeal filed within the fifteen-calendar-day requirement shall be reviewed by the Village Board in an open meeting. The decision rendered by the Village Board shall be final and binding.
- G. Public nuisance.
- (1) The growth of a natural lawn as defined in this section shall be considered a public nuisance unless a natural lawn management plan has been filed and approved and a permit is issued by the Village as set forth in this section. Violators shall be served with a notice of public nuisance by certified mail to the last-known mailing address of the property owner.

- (2) If the person so served with a notice of public nuisance violation does not abate the nuisance within 10 days, the Weed Commissioner may proceed to abate such nuisance, keeping an account of the expense of the abatement, and such expense shall be charged to and paid by such property owner. Notice of the bill for abatement of the public nuisance shall be mailed to the owner of the premises and shall be payable within 10 calendar days from receipt thereof. Within 60 days after such costs and expenses are incurred and remain unpaid, the Village Clerk-Treasurer shall enter those charges onto the tax roll as a special tax as provided by state statute.
- (3) The failure of the Village Clerk-Treasurer to record such claim or to mail such notice or the failure of the owner to receive such notice shall not affect the right to place the Village expense on the tax rolls for unpaid bills for abating the public nuisance as provided for in this section.

H. Penalty.

- (1) Any person, firm or corporation who or which does not abate the nuisance within the required time period or who otherwise violates the provisions of this section shall be subject to the general penalty found in Chapter 1, General Provisions, § 1-5 of this Code.
- (2) In addition to any penalties herein provided, the Village may issue stop-work orders upon owners of lots where work is unfinished under a previously issued building permit for any violation of this section.

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DAHNIKE DEAN D TRUST
49 2ND STREET
NEW GLARUS, WI 53574

GEORGE W EICHELKRAUT
57 2ND ST
NEW GLARUS, WI 53574

Date: 5/3/2023

Dear to whom this may concern:

This letter is to inform you that I highly object to this natural lawn permit for 37 second street in the village of New Glarus.

My home is located at 12 second street and it is a guest house for people who visit New Glarus, my home a few years ago was left to me from my brother who passed away and it was in very poor condition and unkept. I have built a new place there and I keep it very beautiful and it has made that neighborhood look so much better.

My guest that stays from all over the world always compliments on the village of New Glarus for there beautiful lawns and the potted flowers especially the window boxes that are on many of the house's full of flowers.

With all the tourism that comes to the village you have a lot of people that are walking around. Where we are located people always walk on the lawns because of no sidewalks and they do not want to walk in the roads.

I have seen these natural lawns in other villages and it makes the homes look unkept and dumpy. We are right next to the little stream and if you have a unkept lawn it will bring snakes and other rodents I know from when I took over my home from not having it taking care of. I hope this will not be something that New Glarus will start allowing in the village because it is to beautiful to start looking like a field in the village.

Sincerely

A handwritten signature in black ink that reads "Marcia Hanson". The signature is written in a cursive, flowing style with a large loop at the end of the last name.

Marcia Hanson

**Village of New Glarus
Resolution R23-18**

**Resolution Appointing Limited Term Employee
Lifeguard**

THE VILLAGE BOARD of the VILLAGE OF NEW GLARUS, GREEN COUNTY, WISCONSIN does hereby resolve to appoint Grady Johnson to a Part Time Guard I position. Said term will begin June 12, 2023. Hours for this position will be in line with the current budget. Compensation for said position shall be \$9.00 per hour, with a pay increase to \$11.00 if the employee becomes WSI certified during the 2023 season.

DATE: 6/6/2023
ADOPTED: 6/6/2023

Roger Truttmann, President

Kelsey Jenson, Clerk

VILLAGE OF NEW GLARUS



ADMINISTRATION DEPARTMENT

MEMORANDUM

To: Village Board
From: Lauren Freeman, Village Administrator
Date: June 6, 2023
Re: 2024 Budget Goals

Background:

Village staff will soon begin preparing their budgets for Fiscal Year 2024. Back in 2018, the Village Board identified five goals for the 2018 budget, which were:

1. Provide adequate funding for capital needs
2. Increase community economic development
3. Leverage Village financial assets
4. Increase community involvement and communications
5. Address Phosphorous Removal Requirements in the community

Each of these goals had several objectives identified by staff to help achieve them. Five years later, and a new budget season upon us, staff believe this would be a good time to reflect upon these goals and update them for 2024.

Discussion:

Staff have drafted updated budget goals and objectives for 2024. This was drafted to simply kickstart discussion amongst the Board. After discussion at the June 6 Village Board meeting, staff will update the goals and objectives and send along a final copy to the Board, as well as communicate those goals with each department preparing budgets.

Draft 2024 budget goals:

Goal 1 – Provide adequate funding for operational and capital needs
• Develop and implement a five (5) year Capital Improvement Plan (CIP)
• Monitor utility usage and complete rate case studies as needed
• Review and update fee schedule to cover administrative costs
• Identify and pursue potential grant opportunities and joint partnerships with stakeholders

Goal 2 – Promote community economic development
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| <ul style="list-style-type: none">• Explore impactful projects to utilize TID funding |
| <ul style="list-style-type: none">• Facilitate review of portions of the Village’s Municipal and Zoning Ordinances to streamline development |
| <ul style="list-style-type: none">• Promote economic development tools to the business community, such as the Façade Improvement Grant, Revolving Loan Fund, and Historic Tax Credits |

Goal 3 – Recruit and retain excellent Village staff
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| <ul style="list-style-type: none">• Pursue compensation study to ensure the Village remains competitive in the job market |
| <ul style="list-style-type: none">• Facilitate review and updates to the Village’s Personnel Manual |
| <ul style="list-style-type: none">• Facilitate review and updates to employee job descriptions |
| <ul style="list-style-type: none">• Develop a long-term staffing plan |

Goal 4 – Modernize Village operations & provide quality public services
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| <ul style="list-style-type: none">• Pursue cost-effective digital/online solutions for various Village operations such as payroll, employment applications, permitting, etc. |
| <ul style="list-style-type: none">• Implement an online GIS mapping program to capital asset inventory |